

**Dr. Ghali College, Gadhinglaj**  
**Internal Quality Assurance Cell (IQAC)**  
**Proceeding of Meeting**  
**(Held on 15<sup>th</sup> March 2023)**

The meeting of members of IQAC, Dr. Ghali College, Gadhinglaj was held in the faculty room on Tuesday 15<sup>th</sup> March 2023 at 11.00 am. Following members were present in the meeting.

Sr.No.	Name	Representative of	Designation	Present /Absent
1	Dr. M. R. Patil	Principal	Chairman	Present
2	Dr. Satish Ghali	Management Representative	Member	Present
3	Shri. A.B. Undare	Teacher Representative	Member	Absent
4	Shri.V.S. Atigre	Teacher Representative	Member	Present
5	Mrs. Dr. S.A. Arabole	Teacher Representative	Member	Present
6	Dr. N. K. Shelake	Teacher Representative	Member	Present
7	Dr. N.B. Masal	Teacher Representative	Member	Present
8	Shri. R. S. Savekar	Library Representative	Member	Present
9	Shri. H. B.Panhalkar	Administration Representative	Member	Present
10	Shri. R. D. Patil	Administration Representative	Member	Present
11	Miss. Arati Bhalekar	Student Representative	Member	Present
12	Shri. Sachin Kodoli	Alumni Representative	Member	Present
13	Adv. Sanjay Desai	Local Society Representative	Member	Absent
14	Shri. G.D. Ghali	Employers Representative	Member	Present
15	Dr. Kiran Magdum	Industrialist Representative	Member	Absent
16	Shri. M. R. Patil	Stakeholder Representative	Member	Present
17	Dr. S. A. Masti	IQAC co-ordinator	Secretary	Present

Initially Dr. S.A. Masti Secretary IQAC presented the Vision, mission, strategy, Functions and Benefits of IQAC in the institute using PPT and discussed in detail all the points given by NAAC on its website. After this presentation the meeting was started with following subjects.

### **1.1. Welcome by Chairman of IQAC**

The chairman of IQAC Principal Dr. Mangalkumar Patil welcomed all the dignitaries with flower bukes.

### **1.2: Reading and confirmation of minutes of last IQAC meeting**

Minutes of previous meeting of IQAC held were read by Secretary and they were confirmed by all members. All the members unanimously approved the all the minutes.

### **1.3: Submission of AQARs**

IQAC coordinator Prof. Dr. Shivanand Masti presented the details of last submission of AQAR of the academic year 2021-22 by using ppt of each criterion. All the members appreciated the work carried out by NAAC steering Committee and co-ordinator.

### **1.4. Discussion on NAAC suggestion by Peer Team.**

Following points were taken for discussion which was given by the NAAC PEAR TEAM during the visit on 6<sup>th</sup> and 7<sup>th</sup> September 2018 for 3<sup>rd</sup> cycle reaccreditation process.

- ▶ Vocational Skill based degree programmes.
- ▶ Establish incubation Centre.
- ▶ Upgradation of Sports facilities.
- ▶ Remedial Coaching classes for MPSC/UPSC.
- ▶ Commerce Laboratory with latest computer software.
- ▶ Upgrade English language Lab with computers.
- ▶ To motive teachers to apply for Research projects
- ▶ To encourage teachers to publish books.
- ▶ Enhance Placement cell/SC-ST/cell.
- ▶ State and National level seminars.
- ▶ Permanent Teachers recruitment.

- ▶ Subscribe Hindi and English National News papers.
- ▶ To start fine art programmes based on the art and culture

All the points were thoroughly discussed and to fulfill the suggestion given by the NAAC in next five years IQAC has decided to take actions on each of the point and also decided that the presentation from each Department must be in the form as required by the NAAC for filling of AQAR. To fulfill above suggestions some orders have been given to respective Department to take action for example for Library start English Hindi News papers, Gymkhana has ordered to upgrade their facilities whatever possible, committee has requested to Principal to take initiative to organize more number of Seminar/Symposium/Conferences, Commerce Department requested to take initiative to establish Commerce Lab, The management is awaiting Government decision to fulfill the vacant posts but also requested the Principal to fill the posts as Full time as possible etc.

### 1.3 : Preparation of Academic calendar 2020-21

The discussion was done to prepare Academic Calendar 2020-21. The programmes to be held month wise was finalized and finally the Academic Calendar for the year 2020-21 was unanimously accepted. The calendar is given here.

## Dr. Ghali College, Gadhinglaj

### Academic Calendar of the year 2022-23

Month /Year	Activities
<b>June and July 2022</b>	<ol style="list-style-type: none"> <li>1) Admission process for the academic year 2022-23</li> <li>2) CDC and IQAC meeting (Including Budget planning).</li> <li>3) Recruitment of required number of teaching and non-Teaching posts as per rules.</li> <li>4) Celebration of Dr. Ghali Birth Silver Jubilee year on 18/7/2022</li> </ol>
<b>August 2022</b>	<ol style="list-style-type: none"> <li>1) Academic Year Starts as per University Guidance.</li> <li>2) Entry level test for First year students to identify slow and fast learners.</li> <li>3) Workload Syllabus distribution as per UGC and Government of Maharashtra.</li> <li>4) Welcome function of all first-year students.</li> <li>5) Induction programme for First year students</li> <li>6) Preparation of Department wise and Individual Time table.</li> </ol>

	<ol style="list-style-type: none"> <li>7) Meetings and planning of various working Committees.</li> <li>8) Parent Teacher meeting.</li> <li>9) Bridge courses and Guidance of various scholarships.</li> <li>10) Starting of various skill/career-oriented courses.</li> <li>11) Admission to competitive exam cell and Guidance.</li> <li>12) Enrollment of students to NCC, NSS and Cultural programme.</li> <li>13) Dr. Ghali Elocution and poetry Recitation Competition</li> </ol>
<b>September 2022</b>	<ol style="list-style-type: none"> <li>1) Organization of Seminar conferences</li> <li>2) NSS day Celebration</li> <li>3) NSS /NCC Activities</li> <li>4) Study tours</li> <li>5) Starting of Research projects of students in collaboration with Industry/NGO/University /Academia etc.</li> <li>6) Steering Committee meetings to collect the data for AQAR</li> </ol>
<b>October 2022</b>	<ol style="list-style-type: none"> <li>1) Steering Committee meetings for planning AQAR</li> <li>2) Day Celebrations</li> </ol>
<b>November 2022</b>	<ol style="list-style-type: none"> <li>1) First term Semester Examinations as per university rules.</li> <li>2) Winter Holiday as per University calendar.</li> </ol>
<b>December 2022</b>	<ol style="list-style-type: none"> <li>1) Submission of AQAR of academic year 2021-22 to NAAC .</li> <li>2) Celebration of days, Cultural Events etc</li> <li>3) Entrepreneurship Development Programme (EDP)</li> <li>4) Annual Sports competition</li> <li>5) Gathering and cultural festival.</li> <li>6) Solid waste management through Vermi compost.</li> <li>7) NSS camp.</li> </ol>
<b>January 2023</b>	<ol style="list-style-type: none"> <li>1) Day celebrations by cultural committee.</li> <li>2) Student seminar.</li> <li>3) Participation in District level Youth Festival</li> <li>4) Submission of home assignments/Internal Examination.</li> <li>5) Conducting MCQ test</li> <li>6) Conducting practical examinations</li> <li>7) Sensor based energy conservation.</li> <li>8) Use of LED for power saving.</li> </ol>

<b>February 2023</b>	<ol style="list-style-type: none"> <li>1) University level Youth Festival</li> <li>2) MoU activity</li> <li>3) Assessment of answer sheets</li> <li>4) NCC annual training camp.</li> <li>5) Participation in One act play state level competition</li> <li>6) Participation in Various types of Rallies and street plays</li> <li>7) COC Courses</li> <li>8) Celebration of National Science Day.</li> </ol>
<b>March 2023</b>	<ol style="list-style-type: none"> <li>1) Redresses of grievances, if any</li> <li>2) Arrangement of group discussion</li> <li>3) Organization of role play events.</li> </ol>
<b>April 2023</b>	<ol style="list-style-type: none"> <li>1) Completion of practical's</li> <li>2) Submission of second term examination forms</li> <li>3) Conducting industrial visits</li> <li>4) Arrangement of Quiz competition</li> <li>5) Submission of individual and group projects</li> <li>6) Internal examination- MCQ, Home Assignment/Seminar</li> </ol>
<b>May 2023</b>	<ol style="list-style-type: none"> <li>1) Celebration 1<sup>st</sup> May Maharashtra Foundation Day.</li> <li>2) Organization of Campus interview</li> <li>3) Conducting practical examinations</li> <li>4) Conducting oral examinations</li> <li>5) Redresses grievances if any</li> <li>6) Farwell function for all last year students</li> <li>7) Online Feedback submission.</li> <li>8) Commencement of theory examinations.</li> </ol>
<b>June 2023</b>	<ol style="list-style-type: none"> <li>1) Assessment and Result Declaration</li> <li>2) Summer Holiday.</li> </ol>

### **1.6: Discussion on Submission of AQARs, SSR, PTV and NAAC Accreditation process by Flow Chart, Discussion on Guidelines for HEI and Fee structure, New SSR Format and IIQA**

All the members are interested to discuss on the reaccreditation process, submission of IIQA and PTR visit. IQAC co-ordinator Prof. Dr. S.A> Masti explained the detailed process by using PPTs and also given some to discuss on each point. Also, members are interested to go for 4<sup>th</sup> cycle reaccreditation but the after the detail discussion it was unanimously agreed to do some infrastructural thinks before the 4<sup>th</sup> cycle so that one can eliminate the recommendations made by last pear team.

**1.7: Any other matter by the permission of Chairman.**

No any other points were raised by any committee members.

**Hence finally meeting was over with vote of thanks.**

**Dr. S.A. Masti**

**Dr. M.R. Patil**

**IQAC Coordinator**

**Principal**

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